

## Business Planning & Analysis Specialist \_ HCM (15-month contract)

Job ID  
REQ-10075414  
апр 10, 2026  
Вьетнам

### Сводка

Location: HCM  
#LI Hybrid

Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.

The BPA Specialist supports monthly financial closing, reporting, and cost control activities, ensuring accurate sale and cost recognition and timely financial insights to support business decision making.

### About the Role

#### Key Responsibilities:

#### Financial Analysis and Reporting:

- Support month-end closing activities, including cost accruals, provisions, and actualization.
- Perform P&L variance analysis versus budget and forecast, and explain key drivers.
- Ensure accurate cost recognition in line with accounting principles and cut-off requirements.
- Coordinate with Shared Service / R2R teams to resolve posting, accrual, and reconciliation issues.
- Prepare management reports and support ad-hoc financial analysis for business stakeholders.

#### Continuous Improvement and Process Enhancement:

- Identify opportunities to streamline financial processes, improve financial reporting, and enhance data accuracy and integrity.

#### Essential Requirements:

- 2–3 years of experience in Business Planning & Analysis, Finance, Controlling, or Accounting.
- Bachelor's degree in Finance, Accounting, Economics, Business Administration, or related fields.
- Solid understanding of P&L structure, cost centers, and accrual concepts.
- Good knowledge of Procure-to-Pay (P2P) processes (PO, GR/IR).
- Strong Excel skills (pivot tables, lookups, data reconciliation).
- Experience with ERP systems (e.g. SAP) and financial reporting tools.
- Detail-oriented with strong ownership and accountability.
- Time management, able to work effectively under tight timelines, especially during month-end close.
- Proactive, structured, and solution-oriented mindset.
- Able to communicate financial information clearly to non-finance stakeholders.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Benefits and Rewards:** Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Дивизион  
Finance  
Business Unit  
Finance  
Место  
Вьетнам  
Сайт  
Vietnam  
Company / Legal Entity  
VN04 (FCRS = VN004) NVS Vietnam Company Ltd  
Functional Area  
Аудит и финансы  
Job Type  
Full time  
Employment Type  
Regular  
Shift Work  
No

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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