

Manager nabave tretjih dobaviteljev (m/ž/d) / Supply Operations Manager (m/f/d)

Job ID
REQ-10072817
мар 03, 2026
Словения

Сводка

#LI-Hybrid

Location: Ljubljana, Slovenija

V tej vlogi boste soustvarjali zanesljivo in učinkovito oskrbno verigo, ki ima neposreden vpliv na poslovne rezultate in zadovoljstvo strank. Kot Manager nabave tretjih dobaviteljev boste povezovali zunanje partnerje, interne ekipe in poslovne cilje ter skrbeli, da so izdelki pravočasno, kakovostno in stroškovno učinkovito na voljo. Če vas motivira dinamično okolje, kjer lahko s svojim znanjem oblikujete pametne oskrbne modele in prispevate k stalnim izboljšavam, je to priložnost, kjer bo vaš vpliv resnično viden.

In this role, you will help shape a reliable and efficient supply chain with a direct impact on business performance and customer satisfaction. As a Third-Party Supply Operations Manager, you will connect external partners, internal teams, and business priorities, ensuring products are available on time, at the right quality, and in a cost-effective way. If you are motivated by a dynamic environment where you can design smart supply models and drive continuous improvement, this is an opportunity where your impact will truly be visible.

Relocation Support: This role is based in Ljubljana, Slovenija. Novartis is unable to offer relocation support: please only apply if accessible.

About the Role

Vaše ključne odgovornosti:

- Upravljanje izpolnjevanje naročil za izdelke, proizvedene pri zunanjih dobaviteljih.
- Zagotavljanje pravočasno izvedbo naročil ter koordinirati odpreme s špediterji.
- Vzdrževati parametre planiranja in matične podatke v sodelovanju z lokalnimi ekipami.
- Spremljati in analizirati kazalnike uspešnosti za izboljšanje oskrbne verige in ravni storitev.
- Pripravljati in voditi S&OP sestanke z zunanjimi dobavitelji za usklajevanje dobavnih planov.
- Optimizirati zaloge z namenom boljšega obračanja, zmanjšanja odpadkov in izboljšanja učinkovitosti.
- Načrtovati in izvajati oskrbne modele, ki podpirajo poslovno strategijo in stroškovno učinkovitost.
- Implementirati tehnične spremembe in uvajanje novih izdelkov za nemoten proizvodni prehod.

Vaš doprinos k delovnem mestu:

- 3–5 let izkušenj s planiranjem v operativnem (GMP) okolju.
- Univerzitetna izobrazba naravoslovnotehnične ali ekonomskodružboslovne smeri.
- Aktivno znanje angleškega jezika.
- Dobro poznavanje farmacevtskih operacij, proizvodnje in dobavne verige.
- Napredno znanje MS Office orodij.
- Dobre komunikacijske spretnosti.

Z izbranim kandidatom bomo sklenili delovno razmerje **zadoločen čas** s poskusno dobo 6 mesecev. Prijavo oddajte z življenjepisom v slovenskem in angleškem jeziku.

Ugodnosti in nagrajevanje: Konkurenčen plačni paket, letni bonus, fleksibilen način dela z možnostjo prilagajanja urnika in delom od doma, pokojninska shema, možnost vključitve v kolektivno zdravstveno zavarovanje, shema nagrajevanja in priznanja dosežkov, razširjeni program promocije zdravja na področju fizičnega in duševnega dobrega počutja ter delovne obremenitve (Polni življenje), številne priložnosti za učenje in razvoj.

Preberite naš priročnik, da spoznate načine, s katerimi bomo spodbujali vaš osebni in profesionalni razvoj: <https://www.novartis.com/careers/benefits-rewards>

Predani smo raznolikosti in vključenosti: Novartis si prizadeva ustvariti izjemno, vključujoče delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

Zakaj Novartis: Pomagati bolnikom in njihovim družinam zahteva več kot le inovativno znanost. Potrebna je skupnost zavzetih ljudi, kot ste vi. V Novartisu cenimo sodelovanje, podporo in navdihovanje drug drugega za razvoj prebojnih terapij, ki spreminjajo življenja pacientov. Ste pripravljeni ustvariti svetlejšo prihodnost skupaj z nami? <https://www.novartis.com/about/strategy/people-and-culture>

Pridružite se Novartisu: Ni pravo delovno mesto za vas? Prijavite se v našo bazo talentov, da ostanete v kontaktu z nami in se seznanite z ustreznimi kariernimi priložnostmi takoj, ko se pojavijo: <https://talentnetwork.novartis.com/network>

Key Responsibilities:

- Manage order fulfilment activities for products manufactured by external suppliers.
- Ensure timely order execution and coordinate physical shipments with freight forwarders.
- Maintain planning parameters and master data in close collaboration with local teams.
- Monitor and analyze performance indicators to improve supply chain effectiveness and service levels.

- Prepare and lead Sales and Operations Planning meetings with external suppliers to align supply plans.
- Optimize inventory to improve turnover, reduce waste, and enhance operational efficiency.
- Design and implement supply models that support business strategy and cost efficiency.
- Implement the technical changes and new product introductions to ensure smooth production transitions.

Essential Requirements:

- 3–5 years of experience in planning within an operational (GMP) environment.
- University degree in a scientific/technical or economics/social sciences field.
- Proficient (working) knowledge of the English language.
- Good understanding of pharmaceutical operations, production, and the supply chain.
- Advanced knowledge of MS Office tools.
- Strong communication skills.

We offer **temporary employment** with 6 months of probation period. Submit your application with the CV in Slovenian and English language.

Benefits and Rewards: Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, possibility of joining collective health insurance scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical and mental well-being and managing workload (Well-being), Unlimited learning and development opportunities.

Commitment to Diversity and Inclusion: Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally. [Read our handbook \(PDF 30 MB\)](#)

Дивизион
 Operations
 Business Unit
 Production / Manufacturing
 Место
 Словения
 Сайт
 Ljubljana
 Company / Legal Entity
 SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.
 Functional Area
 Technical Operations
 Job Type
 Full time
 Employment Type
 Temporary (Fixed Term)
 Shift Work
 No

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversity.inclusion_slo@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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