NOVARTIS

Associate Director Science & Technology

Job ID
REQ-10088183
Окт. 13, 2026
Китай

Сводка

Lead and manage all project/network activities and apply scientific/technical expertise to address complex R&D issues for the preparation and timely delivery of drug substances (DS), drug products (DP), processes and procedures; coach team members, participate in teams and contribute to overall TRD strategies and goals.

About the Role

Major accountabilities:

- Actively participate in teams, projects, networks and/or platforms. Fulfill all related tasks and responsibilities related to own discipline.
- Proactively communicate key issues and any other critical topics in a timely manner to the appropriate management level and/or to any other relevant project team member(s).
- Design, plan, perform and monitor all assigned activities. Ensure quality, quantity and timelines in all assigned projects, networks and/or platforms.
- Support and assign associates in specific projects and/or networks. Coach on target dates and priorities.
- Proactively participate in budget forecast, grant preparation and tracking of invoices. Ensure costs and cost awareness in all assigned projects and/or networks.
- Advise team members and work according to appropriate SOP's, GLP, GMP, OQM, HSE, ISEC and Novartis guidelines.
- Interpret results, evaluate data, draw relevant conclusions and write reports.
- Contribute to optimization of scientific/technical activities in assigned projects, network and/or platforms. Contribute to optimization of processes within the own area of responsibilities.
- Contribute to risk analyses and/or peer review and process challenge meetings.
- Generate and select most appropriate scientific documents to hand over to internal and/or external partners (TechOps, authorities, other companies) and proactively sup-port generation of international registration documents. Interact with authorities where appropriate.
- Interact/collaborate with Research and/or other functions in Development to facilitate transfer of knowledge and deliveries of DS and/or DP.
- Actively support TRD as a technical expert on audits, inspections and/or Due diligence teams. Provide quality assessment of potential in-licensing products in a timely manner and support follow-up activities as appropriate.
- Proactively contribute to setting, updating and monitoring of team goals. Translate team goals into daily work.
- Support and facilitate the journey towards a multi-skilled, highly innovative and motivated workforce operating in a self-directed team set-up. Drive cultural evolution and change management. Support a culture of exceptional performance and continuous improvement, enabling innovative, competitive, compliant and consistent delivery on objectives of teams, projects, networks and/or platforms.

Key performance indicators:

- Management Track -Positive customer/ business partner feedback -Contributes to achievement of function objectives and strategy -Accountability for costs, quality, quantity, and timelines for all assigned tasks.
- Reach budget targets, adhere to agreed efficiency increase and cost effectiveness goals.
- Adherence to Novartis standards, in particular, quality, ethical, health, safety, and environment (HSE), and information security (ISEC) standards.
- Measurable contributions to the success, efficiency and productivity of the department and new programs/initiatives started and implemented.
- Scientific / Technical Track -Accountability for costs, quality, quantity, and timelines for all assigned tasks.
- Adherence to Novartis standards, in particular, quality, ethical, health, safety, and environment (HSE), and information security (ISEC) standards.
- Feedback from other team members/leaders.
- Refer to annual individual and team objective setting.
- Outcome of risk analyses, process challenge meetings, audits and inspections.
- Measurable contributions to increasing efficiency and productivity in the work related to assigned projects.
- Internal and external publications/presentations, invited lectures.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.
Read our handbook (PDF 30 MB)

Дивизион
Development
Business Unit
Development
Место
Китай
Сайт
Changshu (Jiangsu Province)
Company / Legal Entity
CN23 (FCRS = CN023) Suzhou Novartis Technical Development Co., Ltd.

Functional Area
Research & Development
Job Type
Full time
Employment Type
Regular
Shift Work
No

Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversityandincl.china@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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