

Aprendiz SENA Public Affairs

Job ID

REQ-10084370

июл 23, 2026

Колумбия

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Сводка

~在一个专门的子职能部门内的技术专家或分析师，为本地、区域或全球子职能部门（即营销服务）提供支持。

~监管管理员/非专业人员团队的角色。

管理大会和活动的所有方面：计划、管理、创新和创意、与供应商谈判，人员管理和协调。

About the Role

Major Accountabilities

~ 协助活动经理完成所有内部审批流程，并提供支持文件，包括演讲者申请、PR/PO 和付款等。

Key Performance Indicators

~ 后勤执行质量和结果

~ 合规、财务和 NP4 遵循性

Work Experience

~在制药行业的工作经验

~项目管理

~运营管理和执行

Skills

~企业传讯

~灵活性

~营销

~营销传播

~媒体关系

~新闻稿

~社交媒体

~战略传播

~贸易展览

Language

英语

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you.

Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Дивизион

International

Business Unit

General Management

Место

Колумбия

Сайт

Bogota (Pharmaceuticals / GDD / NTO / CTS)

Company / Legal Entity

CO01 (FCRS = CO001) Novartis de Colombia S.A

Functional Area

Маркетинг

Job Type

Full time

Employment Type

正式

Shift Work

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