

# Medical Manager

Job ID  
REQ-10079440  
Июн. 22, 2026  
Сингапур  
Available in: English

## Сводка

Medical Manager  
Location : Singapore

#LI Hybrid

In line with overall product strategy, the Medical Manager is responsible for supporting the design, implementation and execution of Medical Affairs plans for assigned Therapy Area, providing scientific information, helping design & organise clinical studies, building educational dialogue with KOLs and regulatory stakeholders. This role is also responsible for medical governance oversight for the department.

## About the Role

### Major accountabilities:

- Ensure medical enquiries are responded to in a high quality, timely manner, and in accordance with applicable standards; establish standard response documents as appropriate, for frequently asked questions.
- Provide medical/scientific input into the development and execution of clinical trial or clinical research related activities, including initiation and oversight of clinical studies / clinical research within the respective therapeutic area.
- Support country strategy for Non Interventional Studies/Investigator Initiated Trial activities.
- Coordinate review and approval of medical materials and locally developed promotional materials; ensure medical materials provided from global or region for stakeholder engagement and events are tailored to local needs and reviewed/approved per local/P3 guidelines.
- Ensure medical insights are provided to cross functional groups, including, but not restricted to: Pharmacovigilance, Regulatory affairs, Market Access, QA, Commercial teams, Brand team and others.
- Responsible for risk identification and assessment, mitigation planning as well as implementation and monitoring of appropriate internal controls within the area of responsibilities.
- Ensure robust medical governance processes & KPI are met for the department

### Requirements:

- Degree in Medicine or PhD in Life science, Pharmacy or relevant scientific discipline
- Minimum 2 years of solid experience in Medical Affairs within the pharmaceutical, biotechnology, or healthcare industry.
- Strong understanding of scientific communication, evidence generation, and medical governance requirements.
- Ability to interpret clinical data and translate scientific insights into practical recommendations for internal and external stakeholders.
- Proven ability to collaborate effectively across functions and work in a dynamic, matrix environment.
- Strong project management, communication, and stakeholder engagement skills.

### Commitment to Diversity and Inclusion

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<https://www.novartis.com/about/strategy/people-and-culture>

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Дивизион  
International  
Business Unit  
Development  
Место  
Сингапур  
Сайт  
Mapletree Business City (MBC)  
Company / Legal Entity  
SG04 (FCRS = SG004) Novartis Singapore Pte Ltd  
Functional Area  
Research & Development  
Job Type  
Full time  
Employment Type  
Regular  
Shift Work

No

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