

# Workflow Automation Expert

Job ID  
REQ-10078675  
май 20, 2026  
Швейцария

## Сводка

Do you enjoy turning complex processes into simple, efficient solutions that make a real difference? Join Novartis as a Workflow Automation Expert and help transform how our teams work by designing and delivering automation solutions that reduce manual effort and improve reliability across critical business and scientific workflows. In this role, you'll work hands-on with business process management, robotic process automation and artificial intelligence-enabled tools, while partnering closely with stakeholders to identify high-impact opportunities. You'll also act as a trusted expert and mentor, helping to build automation capability and promote a culture of innovation, collaboration and continuous improvement across the organisation.

Location: Basel, Switzerland #LI-Hybrid

This role is based in Basel, Switzerland. Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.

## About the Role

### Responsibilities:

- Lead end-to-end delivery of workflow automation solutions, from process discovery through to deployment and optimisation
- Design and implement scalable automation using business process management and robotic process automation technologies
- Translate business and user needs into efficient, automation-first solutions that improve reliability and reduce manual effort
- Identify high-impact automation opportunities in partnership with cross-functional stakeholders
- Ensure all automation solutions align with enterprise platforms, security, compliance and governance standards
- Collaborate across business, technical and operational teams to drive adoption and measurable outcomes
- Apply systems thinking to analyse, model and redesign processes for automation readiness
- Act as a hands-on subject matter expert and mentor, building automation and process capability across teams
- Promote best practices, frameworks and reusable solutions to elevate organisational automation maturity
- Contribute to a culture of rapid delivery, innovation and continuous improvement supported by artificial intelligence-enabled approaches

### Essential for the role:

- 7+ years design and delivering workflow automation solutions end-to-end
- Proven ability to translate business and user needs into scalable automation solutions through business process management and robotic process automation technologies
- Strong systems thinking skills, with experience analysing and redesigning complex processes for automation readiness
- A mindset of curiosity that drives continuous improvement and change
- Strong collaboration and communication skills, working effectively across business, technical and operational teams
- Demonstrated ability to influence stakeholders without formal authority in a complex, matrixed environment
- Practical understanding of artificial intelligence and its application within automation or transformation initiatives
- Experience working within life sciences, pharmaceutical or similarly regulated, complex environments

### Desirable for the role:

- Experience in pharmaceutical drug discovery or supporting scientific research workflows
- Experience mentoring or developing others to build capability in automation, process engineering or artificial intelligence

### Commitment to Diversity & Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

### Accessibility and accommodation:

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to receive more detailed information about the essential functions of a position, please send an e-mail to [diversity.inclusion\\_ch@novartis.com](mailto:diversity.inclusion_ch@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Benefits and Rewards:** Learn about all the ways we'll help you thrive personally and professionally. [Read our handbook \(PDF 30 MB\)](#)

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Место  
Швейцария

Сайт  
Basel (City)  
Company / Legal Entity  
C028 (FCRS = CH028) Novartis Pharma AG  
Functional Area  
Research & Development  
Job Type  
Full time  
Employment Type  
Regular  
Shift Work  
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