

# Congress and Digital Channel Partner

Job ID  
REQ-10074569  
Июн. 17, 2026  
Мексика  
Available in: English

## Сводка

We are seeking a Congress and Digital Channel Partner to drive strategic, compliant, and impactful medical communications initiatives across congress, digital, and speaker engagement channels. This role is ideal for a collaborative, detail-oriented professional who thrives in a matrixed environment and has experience working across Medical Affairs, Commercial, and Medical/Legal/Regulatory (MLR) stakeholders.

In this position, you will represent U.S. Medical Affairs on cross-functional teams, helping to shape congress narratives, communication priorities, and execution strategies. You will work closely with internal and external partners to deliver innovative medical communication tactics while ensuring full adherence to internal policies and external regulatory requirements.

## About the Role

## Key Responsibilities

- Collaborate with cross-functional stakeholders to develop and execute a comprehensive congress narrative and prioritization strategy
- Drive best-practice sharing and support operational excellence across medical communications activities
- Oversee end-to-end lifecycle management of virtual and in-person, non-promotional medical materials
- Lead the dissemination of approved content across Medical Affairs digital channels
- Manage speaker program execution, including coordination with external vendors, contracts, procurement, and budget activities
- Ensure compliance with all applicable legal, regulatory, and company requirements, including FDA and internal policies

## Qualifications

### Education

- Bachelor's degree required
- Advanced degree preferred

### Experience

- Experience in Medical Affairs, Medical Communications, Congress Strategy, or related pharmaceutical industry roles
- Strong cross-functional collaboration and project management experience
- Experience working in highly compliance-driven environments
- Experience with vendor management and digital content execution

### Skills & Competencies

- Excellent written and verbal communication skills in English
- Strong planning, organizational, and attention-to-detail skills
- Ability to work effectively in a matrixed, fast-paced environment

## Additional Requirements

- Willingness to work off-hours and holidays as required
- Ability to travel domestically and internationally as needed
- Flexibility to work during U.S. business hours to ensure continuity and timely decision-making

## Why Join Us

If you are passionate about advancing medical communications through collaboration, innovation, and operational excellence, we encourage you to apply and be part of a team driving meaningful scientific engagement.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Benefits and Rewards:** Learn about all the ways we'll help you thrive personally and professionally. [Read our handbook \(PDF 30 MB\)](#)

Дивизион  
US  
Business Unit  
Information Technology  
Место  
Мексика

Сайт  
INSURGENTES  
Company / Legal Entity  
MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.  
Functional Area  
Research & Development  
Job Type  
Full time  
Employment Type  
Regular  
Shift Work  
No

### Accessibility and accommodation

Novartis is committed to work with and provide reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [tas.mexico@novartis.com](mailto:tas.mexico@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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