

## Director, Policy

Job ID  
REQ-10065124  
январь 22, 2026  
Япония  
で利用可能: 日本語

### Сводка

Organize Novartis Japan's policy issues, including geo-policy and trade policy and promote Public Policy Engagement (PPE) activities in Japan. Develop policy narrative for Novartis Japan by aligning with CLT and relevant functions (Country president, Head of PA, V&A and Development etc.) about the policy issues that should be prioritize in the activities of trade associations, such as PhRMA, EFPIA and JPMA. Also, collaborate with Comms & Patient Advocacy to communicate and engage with external stakeholders.

### About the Role

#### Job Responsibilities:

- Lead geopolitical and trade policy analysis and development of policy narrative to leverage business while collaborating with Global Public Affairs
- Gather and analyze geopolitical information to maximize Novartis business opportunities in Japan
- Identify prioritized policy issues to be addressed by Novartis Japan in collaboration with relevant functions (V&A, Development, Com & PtA and Regulatory Affairs etc.), develop and execute PPE strategies and action plans while aligning with CLT
- Oversee Novartis' trade association activities among functions and develop company strategies, policy narrative and action plans
- Develop Novartis policy narrative with V&A, Policy Comms and other relevant functions.
- Develop stakeholder mapping for policy activities and lead maintain the relationship with policy stakeholders
- Based on the priority of Japan Public Affairs, conduct PPE activities appropriately in compliance with local regulations and Novartis internal rules

#### Ideal Background:

##### Education:

- Bachelor's degree or higher preferably (Ph.D) in Business management, Public Policy, Medical Sciences, Biology or science.

##### Skills and Experience:

- Language: Japanese (Native) & English (Business)
- Develop materials to complex issues to government and NVS executives (Word, PPT, and ECXCEL)
- Proactive and solutions-oriented leadership of cross-functional and external partnerships that require leading without authority and adept management of complex stakeholder relationships
- Strong understanding of the policy-making process in Japan and trade association activities
- Strong strategic mindset and experience processing new insights, external data, and complex information to not only maximize existing programs, but support the creation of alternative strategic approaches and systems
- Demonstrated project management skills, including prioritizing tasks, leading cross-functional stakeholders across a matrixed organization, and removing barriers to successfully lead and deliver on complex projects
- Excellent communication and interpersonal skills with the ability to build, problem solve, and maintain relationships with diverse stakeholders
- Knowledge of relevant regulations and guidelines related to public policy engagement
- Collaborative and team-oriented ways of working required
- (Must) At least 5 years experience in Public Affairs and Government Affairs in healthcare industry
- (Must) Experience in advocacy and lobbying for policy stakeholders
- (Preferable) Consulting & Government Official background

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Дивизион  
International  
Business Unit  
Other  
Место  
Япония  
Сайт  
Toranomom (NPKK Head Office)  
Company / Legal Entity  
JP05 (FCRS = JP005) Novartis Pharma K.K.  
Functional Area  
Communications & Public Affairs

Job Type  
Full time  
Employment Type  
Regular  
Shift Work  
No

#### 利便性と合理的配慮

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