NOVARTIS

Clinical Project Manager

Job ID
REQ-10085092
Авг. 14, 2026
Мексика

Сводка

#LI-Hybrid

Location: Mexico City, MX

This role is based in Mexico City, Mexico. Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.

Ready to play a pivotal role in delivering innovative medicines to patients around the world? As a Clinical Project Manager at Novartis, you will lead the operational execution of complex global clinical studies, partnering with cross-functional teams, investigators, and research sites to drive excellence from study start-ups through close-out. This is an exciting opportunity to influence study delivery, accelerate patient recruitment, ensure the highest standards of quality and compliance, and contribute directly to the advancement of potentially life-changing therapies. Working in a collaborative global environment, you will have the opportunity to lead critical initiatives, solve complex challenges, and make a meaningful impact on clinical development outcomes.

About the Role

Key Responsibilities

- Lead end-to-end operational delivery of clinical studies from site initiation through study close-out.
- Serve as the primary country study contact and local lead for assigned clinical trials.
- Develop study execution plans, timelines, risk mitigation strategies, and operational forecasts.
- Drive patient recruitment activities and implement contingency plans to achieve enrollment targets.
- Monitor study progress, identify operational challenges, and escalate issues as needed.
- Coordinate cross-functional teams to ensure timely, compliant, and high-quality study execution.
- Maintain oversight of data quality, patient engagement activities, and query resolution processes.
- Ensure compliance with Good Clinical Practice, regulatory requirements, and Novartis standards.
- Review monitoring visit outcomes, evaluate trends, and drive timely issue resolution.
- Manage study budgets, contracts, essential documentation, and site payment activities.

Essential Requirements

- Bachelor's degree in a scientific or health-related discipline.
- Minimum five years of clinical research project management and/or clinical trial monitoring experience.
- Strong understanding of clinical drug development and study execution processes.
- Demonstrated ability to lead cross-functional teams in a global matrix environment.
- Strong project management, problem-solving, and stakeholder management capabilities.
- Comprehensive knowledge of international clinical research regulations and quality standards.
- Effective negotiation and conflict resolution skills with internal and external partners.
- Excellent written and verbal communication skills in English.

Desirable Requirements

- Advanced degree in a scientific or health-related discipline.
- 7-10 years of clinical trial and project management experience in a global research environment.

Commitment to Diversity and Inclusion / EEO paragraph

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.
Read our handbook (PDF 30 MB)

Дивизион
Development
Business Unit
Development
Место
Мексика
Сайт
INSURGENTES
Company / Legal Entity
MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.
Functional Area
Research & Development
Job Type
Full time
Employment Type
Regular
Shift Work
No

Accessibility and accommodation

Novartis is committed to work with and provide reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to tas.mexico@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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