

Senior Statutory and Tax Specialist

Job ID
REQ-10083359
июл 15, 2026
Польша
Available in: English

Сводка

#LI-Hybrid

Location: Warsaw, Poland

Relocation Support: This role is based in Warsaw, Poland. Novartis is unable to offer relocation support: please only apply if accessible.

Would you like to play a key role in supporting statutory accounting and tax compliance activities within a global healthcare organization? As a Senior Statutory & Tax Specialist, you will support processes related to statutory accounting, tax compliance, and reporting required under local regulations. This is an excellent opportunity to apply your expertise, collaborate with a wide range of business stakeholders, and contribute to continuous improvements in finance processes while supporting Novartis' mission of reimagining medicine to improve and extend people's lives.

About the Role

Key Responsibilities

- Support statutory accounting processes in accordance with local accounting and tax regulations.
- Prepare, analyze, and validate data for tax compliance and statutory reporting purposes.
- Support month-end, quarter-end, and year-end closing activities, including reconciliations and analyses required for statutory reporting.
- Monitor changes in tax and accounting regulations and assess their potential impact on the organization.
- Collaborate with finance, tax, and business teams to ensure transactions are accurately reflected for statutory and tax purposes.
- Prepare data, documentation, and supporting explanations for audits and tax inspections.
- Prepare reports and submissions required by external authorities, including tax authorities and statistical institutions.
- Participate in projects focused on process optimization, automation, and implementation of new regulatory requirements.
- Support finance transformation initiatives and system enhancement projects.

Essential Requirements

- Bachelor's degree in Accounting, Finance, Economics, or a related field.
- Relevant experience in statutory accounting, taxation, and financial reporting.
- Strong knowledge of Polish accounting standards and tax regulations, particularly in the areas of Corporate Income Tax (CIT), Value Added Tax (VAT), and Withholding Tax (WHT).
- Ability to collaborate effectively with multiple stakeholders in an international environment.
- Strong analytical skills, attention to detail, and a high level of accuracy.
- Advanced proficiency in Microsoft Office applications, particularly Excel.
- Experience working with ERP systems.
- Ability to identify accounting and tax risks and recommend practical solutions.
- Strong organizational skills and ability to work independently.
- Good command of English, both written and spoken.

Desirable Requirements

- Experience working with SAP S/4HANA and Business Intelligence reporting tools.
- Experience preparing statutory financial reports and submissions for public authorities (e.g., tax authorities, statistical offices, central bank reporting).
- Experience in tax compliance processes, particularly CIT, VAT, and WHT.
- Knowledge of finance processes within multinational organizations.
- Previous experience working in an international environment.

Benefits & Rewards

At Novartis, we're committed to reimagining medicine together - and rewarding the people who make it happen.

Expected Annual Base Salary Range for role: €145,300 –€269,900

The base salary offered is determined based on gender-neutral objectives, such as relevant skills, competencies and experience in accordance with the Novartis pay setting policy and upon joining Novartis will be reviewed periodically.

In addition to your base salary, you may be eligible for a performance-based bonus depending on certain performance parameters.

The rewards of being part of our team go far beyond base pay and incentives. We also offer a variety of competitive benefits in kind to help you thrive personally and professionally, such as insurance plans, retirement plans, wellbeing resources and global recognition programs. In addition, we provide flexible and hybrid working options, where possible, and minimum 14 weeks paid parental leave.

Pay equity is a fundamental principle of our employment policy and reflects our commitment to create a diverse, equitable and inclusive environment that treats all employees with dignity and respect, as outlined in our Code of Ethics.

Read our brochure to learn more about our global total rewards offering:

https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf

Note: Benefits and compensation may vary by country and are subject to local legal requirements, including provisions of collective bargaining agreements where applicable. A full overview of your compensation package, including any relevant collective bargaining agreement details applicable to your role based on your employment location and Novartis employer entity, will be communicated separately to you during the application process.

Commitment to Diversity and Inclusion

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?
<https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Primary location salary range

zł145,300.00 - zł269,900.00

Дивизион

Finance

Business Unit

Finance

Место

Польша

Сайт

Warsaw

Company / Legal Entity

PL03 (FCRS = PL003) Novartis Poland Sp. z o.o.

Functional Area

Аудит и финансы

Job Type

Full time

Employment Type

Temporary (Fixed Term)

Shift Work

No

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