

## Specialist II- Lab Operations, Translational Medicine

Job ID  
REQ-10079937  
Июн. 10, 2026  
США

### Сводка

LI#-Onsite  
Location: Cambridge  
Internal Title: Specialist II

This role is based in Cambridge, MA. Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.

As a Specialist II of Lab Operations for Translational Medicine (TM) - Cambridge, you will be responsible for supporting day-to-day local lab-related operations for Preclinical Safety, Pharmacokinetic Sciences and Biomarker Development departments in TM in Cambridge. We are seeking a highly motivated, hands-on lab specialist to help TM Sr. Lab Manager support the dynamic operations of a large research department at Novartis. The successful candidate must be a collaborative teammate who is engaged, organized, self-directed, and capable of handling a variety of tasks in a global and highly matrixed environment with a proven track record of taking initiative to deliver business solutions. A willingness to infuse creativity and continuous improvement into operational tasks is strongly desired. Your role will involve ensuring the highest standards of operational excellence, fostering collaboration, and providing input on strategic projects with local and global lab operations experts, and effectively communicating with internal and external stakeholders.

### About the Role

#### Key Accountabilities:

- Providing local, hands-on day-to-day laboratory operational support to TM Preclinical Safety, Pharmacokinetic Sciences, and Biomarker Development departments and reporting issues/consulting with Sr. Lab Manager in TM.
- Establishing and maintaining relationships with TM researchers.
- Ensuring effective and efficient maintenance and documentation of lab assets and consumables in alignment with TM scientific goals
- Working with TM lab scientists to ensure full compliance with Health Safety & Environment (HSE) rules; may serve as department HSE representative. Act as champion for new HSE initiatives, e.g. sustainability best practices.
- Strategic operational support: Strong focus on providing input and contributing to operational excellence initiatives, planning, monitoring, and documenting of projects and analysis of information. Active participation in and championing cross-departmental initiatives and collaborations (Sr. Specialist I).
- Collaboration and communication: Collaborating with cross-functional teams, including lab scientists, 3rd-party vendors, technicians, and Novartis supporting functions including Health, Safety & Environment, Facilities and Real Estate. Communicating effectively with internal and external stakeholders. Fostering a culture of collaboration, operational excellence, and continuous improvement within the team.

#### Essential Requirements:

- A bachelor's degree in biology, biochemistry, chemistry, pharmaceutical sciences or a related field
- Minimum of 2 years of hands-on laboratory experience.
- A strong understanding of lab processes, equipment, and infrastructure required in a scientific research organization
- Demonstrated ability to identify inefficiencies/challenges and develop practical solutions to improve efficiency and quality
- Highly efficient, self-motivated, independent, and flexible in adapting to changing priorities; eager to take on additional responsibilities when required; able to work collaboratively on several projects simultaneously while meeting timelines.

#### Desirable Requirements:

- Project Management experience a plus
- Excellent computer skills including proficiency in Excel, Word, PowerPoint, and Outlook are required. Experience with SharePoint and Teams is preferred

The salary for this position is expected to range between \$70,000 and \$130,000 per year

The final salary offered is determined based on factors like, but not limited to, relevant skills and experience, and upon joining Novartis will be reviewed periodically. Novartis may change the published salary range based on company and market factors.

Your compensation will include a performance-based cash incentive and, depending on the level of the role, eligibility to be considered for annual equity awards.

US-based eligible employees will receive a comprehensive benefits package that includes health, life and disability benefits, a 401(k) with company contribution and match, and a variety of other benefits. In addition, employees are eligible for a generous time off package including vacation, personal days, holidays and other leaves. To learn more about the culture, rewards and benefits we offer our people click [here](#).

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Benefits and Rewards:** Learn about all the ways we'll help you thrive personally and professionally. [Read our handbook \(PDF 30 MB\)](#)

#### EEO Statement:

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reasons of race, color, religion, sex, national origin, age, sexual orientation, gender identity or expression, marital or veteran status, disability, or any other legally protected status.

#### **Accessibility & Reasonable Accommodations**

The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or to perform the essential functions of a position, please send an e-mail to [us.reasonableaccommodations@novartis.com](mailto:us.reasonableaccommodations@novartis.com) or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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