

Expert- Drug Supply (External Mfg. Supply chain)

Job ID
REQ-10079804
Июн. 04, 2026
Индия

Сводка

We are looking for a highly motivated supply chain and SAP expert to support and manage end-to-end pharmaceutical development external manufacturing. The position ensures compliance within Quality Assurance systems and SAP S4 with respect to drug substance and excipient linkage to Drug Product or Placebo Product batches. This includes ensuring accurate material consumption posting, clear excipient consumption, and linkage with the relevant Drug Product or Placebo Product batch number.

About the Role

Key Responsibilities

- Manage PHAD third-party procure-to-pay activities and inventory management processes in SAP, including reconciliation with Contract Manufacturing Organizations.
- Coordinate with the Accounts Payable team for vendor invoice processing, payment tracking, and issue resolution.
- Manage non-PO invoice processing and deviation handling for third-party vendors. Support vendor Ariba portal integration and activation in collaboration with the Novartis IT team.
- Track vendor invoice management through the Ariba Network and support offline/manual invoice booking through the helpdesk process.
- Support procurement and Purchase Order management activities in AGB and SAP S/4HANA. Manage Contract Manufacturing Organization virtual warehouse activities in SAP S/4HANA.
- Apply basic knowledge of taxation, fund flow, and import license requirements for external manufacturing and procurement-related processes.
- Perform Goods Receipt posting in SAP for external Drug Product and Placebo Product batches. Cross-check component consumption in SAP based on CMO consumption sheets against Novartis SAP Purchase Orders.
- Coordinate with TRD Master Data Management teams and SAP Super Users for corrections, updates, and issue resolution. Support internal and external inspections, audits, and compliance reviews.
- Actively contributes to the creation, revision, and update of Standard Operating Procedures related to SAP, supply chain, inventory, and procurement activities.
- Support process improvement initiatives related to SAP, procurement, batch traceability, and inventory management. Manage SAP material creation activities and support vendor master data management.

Essential Requirements

- Degree in Science, Commerce, Engineering, Business Administration, Supply Chain Management, or an equivalent discipline.
- Minimum **8–10 years of experience** in the pharmaceutical industry, preferably in supply chain, procurement, external manufacturing, inventory management, or SAP-based operations.
- Strong understanding of pharmaceutical supply chain processes, GMP environment, batch traceability, procurement, inventory management, and external manufacturing operations.
- Fluent in English, both written and spoken. Strong coordination, communication, and stakeholder management skills.
- Collaborative mindset with the ability to work effectively in cross-functional and global teams. Self-driven attitude with a high level of ownership, accountability, and learning agility.

Desirable Requirements

- Hands-on expertise or strong working knowledge of systems such as **SAP S/4HANA, SAP Ariba, Kinaxis**, and other supply chain planning or procurement platforms. Experience in SAP-based procurement, inventory management, subcontracting Purchase Requisitions and Purchase Orders, Goods Receipt, and P2P deviations management.
- Experience working with Contract Manufacturing Organizations or third-party manufacturing sites, P2P, taxation and fund flow. Understanding of compliance requirements such as **GxP, SOX, ISEC**, data integrity, and quality documentation standards.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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Business Unit
Development
Место
Индия
Сайт
Hyderabad (Office)
Company / Legal Entity
IN10 (FCRS = IN010) Novartis Healthcare Private Limited
Functional Area
Research & Development

Job Type
Full time
Employment Type
Regular
Shift Work
No

Accessibility and accommodation

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