NOVARTIS

Tehnolog proizvodnih procesov (m/ž/d) / Process Expert (m/f/d)

Job ID
REQ-10079053
Июн. 03, 2026
Словения

Сводка

#LI-Hybrid
Lokacija: Ljubljana
Pridružite se nam na enoti Pakiranje Ljubljana kot Tehnolog proizvodnih procesov II (m/ž/d).

Vaša odgovornost bo zagotavljanje strokovne pomoči proizvodnji, obvladovanje in optimizacija proizvodnih procesov ter upravljanje procesnih tehnologij in izdelkov. Sodelovali boste pri stalnem izboljševanju kakovosti in produktivnosti, v skladu s trenutno veljavnimi GMP, SPji ter veljavnimi smernicami in funkcijskimi standardi (npr. ZVO) ter podpirali nemoteno delovanje proizvodnje, s ciljem izboljšati kakovost in skladnost.

About the Role

Vaše ključne odgovornosti:

- Zagotavljanje strokovne podpore za vprašanja in izzive, povezane s procesi in proizvodnjo.
- Uvajanje v in pozneje opravljanje vloge strokovnjaka na svojem področju (SME) za specifične tehnike, izdelke ali tehnološke procese.
- Usklajevanje in sodelovanje pri zagotavljanju pravočasnega dokončanja vseh proizvodnih postopkov v skladu z dokumentacijo in pravili dobre proizvodne prakse (GMP).
- Zagotavljanje pravočasne strokovne podpore proizvodnji v primeru tehničnih težav in skrb za takojšnje izvajanje ustreznih korektivnih ukrepov.
- Spremljanje procesov in ugotavljanje morebitnih trendov ter pravočasno ukrepanje ob opaženih negativnih trendih.
- Zagotavljanje sistematičnega ter pravočasnega posodabljanja proizvodne dokumentacije za potrebe redne proizvodnje, projektnih časovnic in/ali validacij skladno z zahtevami GMP.
- Skrb za prenos informacij in povečanje ozaveščenosti timov v proizvodnji ob težavah ali spremembah, ki imajo vpliv na tehnične dejavnike, kakovost ali ZVO.
- Druge naloge po navodilu nadrejenega in naloge na podlagi posebnega imenovanja.

Vaš doprinos k delovnem mestu:

- Univerzitetna diploma iz inženiringa, farmacevtske tehnologije, kemije, farmacije ali druge ustrezne znanstvene smeri.
- Aktivno znanje angleškega in slovenskega jezika.
- Poznavanje orodja Microsoft Office.

Z izbranim kandidatom bomo sklenili delovno razmerje za **določen čas enega leta** s poskusno dobo **6 mesecev.**

Ugodnosti in nagrajevanje:

Konkurenčen plačni paket, letni bonus, fleksibilen način dela z možnostjo prilagajanja urnika in delom od doma, pokojninska shema, shema nagrajevanja in priznanja dosežkov, razširjeni program promocije zdravja na področju telesnega, duševnega in fizičnega počutja (iniciativa Polni življenja), številne priložnosti za učenje in razvoj.

Preberite naš priročnik, da spoznate načine, s katerimi bomo spodbujali vaš osebni in profesionalni razvoj:https://www.novartis.com/careers/benefits-rewards

Predani smo raznolikosti in vključenosti:

Novartis si prizadeva ustvariti izjemno, vključujoče delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

Dostop in prilagoditve:

V Novartisu si prizadevamo k vključenosti oseb z invalidnostjo in zagotavljanju ustreznih prilagoditev delovnega okolja posameznikom z omejitvami. V kolikor zaradi bolezni ali invalidnosti potrebujete ustrezne prilagoditve v kateremkoli delu selekcijskega procesa oziroma potrebujete prilagoditve pri izvajanju osnovnih nalog na delovnem mestu, nam pišite na naslov diversity.inclusion_slo@novartis.com in navedite, kakšne prilagoditve potrebujete ter vaše kontaktne podatke. Prosimo, vključite tudi podatek o številki razpisa, na katerega se prijavljate.

Pridružite se Novartisu:

Ni pravo delovno mesto za vas? Prijavite se v našo bazo talentov, da ostanete v kontaktu z nami in se seznanite z ustreznimi kariernimi priložnostmi takoj, ko se pojavijo: https://talentnetwork.novartis.com/network

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English version:

As a Process Expert II (m/f/d), you will be responsible for providing professional support to production, managing and optimizing production processes, and overseeing process technologies and products. You will participate in the continuous improvement of quality and productivity, in accordance with current GMP, SOPs, and applicable guidelines and functional standards (e.g., HSE), and support the smooth operation of production with the aim of improving quality and compliance.

Your key responsibilities:

- Providing professional support for questions and challenges related to processes and production.
- Introducing and later performing the role of a subject matter expert (SME) for specific techniques, products, or technological processes.
- Coordinating and collaborating to ensure the timely completion of all production processes in accordance with documentation and good manufacturing practice (GMP) rules.

- Providing timely professional support to production in case of technical issues and ensuring the immediate implementation of appropriate corrective actions.
- Monitoring processes and identifying potential trends, and taking timely action upon observing negative trends.
- Ensuring systematic and timely updating of production documentation for regular production needs, project timelines, and/or validations in accordance with GMP requirements.
- Ensuring the transfer of information and increasing awareness among production teams in case of issues or changes that impact technical factors, quality, or HSE.
- Other tasks as instructed by the supervisor and tasks based on special appointments.

What you will bring to the role:

- A university degree in engineering, pharmaceutical technology, chemistry, pharmacy, or another relevant scientific field.
- Active knowledge of the English and Slovene language.
- Familiarity with Microsoft Office tools.

We offer **temporary employment for one year**with **6 months** of probation period.

Benefits and Rewards:

Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical, mental and social well-being (Well-being), Unlimited learning and development opportunities.

Commitment to Diversity and Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Accessibility and accommodation:

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversity.inclusion_slo@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.
Read our handbook (PDF 30 MB)

Дивизион
Operations
Business Unit
Production / Manufacturing
Место
Словения
Сайт
Ljubljana
Company / Legal Entity
SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.
Functional Area
Technical Operations
Job Type
Full time
Employment Type
Temporary (Fixed Term)
Shift Work
No

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