

Sourcing Associate

Job ID

REQ-10078249

Июн. 24, 2026

Малайзия

Available in: English | [Deutsch](#) | [Español](#) | [Français](#) | [Italiano](#) | [日本語](#) | [Türk](#) | [中文](#) | [Nederlands](#) | [Русский](#) | [Slovenščina](#)

Сводка

The Buyer role manages end-to-end sourcing and contracting activities, including bidding, supplier selection, negotiations, and contract management. It ensures alignment with procurement processes, delivers cost savings and value through analytics and market insights, manages supplier performance and risks, and supports continuous improvement, reporting, and stakeholder collaboration.

About the Role

Major Accountabilities

- Execute sourcing and bidding processes, including supplier selection and eSourcing events.
- Analyze business requirements and develop sourcing strategies/opportunity assessments.
- Lead supplier communication, training, bidding analysis, and award decisions.
- Conduct negotiations to secure optimal pricing and value.
- Prepare, negotiate, and manage contracts throughout their lifecycle.
- Track savings, financial productivity, and procurement KPIs.
- Monitor supplier performance, risks, and contract compliance; manage renewals/terminations.
- Drive continuous improvement, reporting, and data quality within procurement processes.

Minimum Requirements

- 2+ years of experience in procurement or a similar global operations role.
- Mandatory Japanese language proficiency.
- Experience in procurement operations or equivalent functions. Strong skills in reporting, analytics, and presentation tools.
- Experience with spend analysis, optimization, and eSourcing tools.
- Understanding of multinational business operations and ability to work in virtual teams.
- Strong stakeholder management, communication, and negotiation skills.
- Analytical mindset, proactive approach, organizational skills, and high learning agility.
-

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Commitment to Diversity and Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Дивизион

Operations

Business Unit

Purchasing & Sourcing

Место

Малайзия

Сайт

Selangor

Company / Legal Entity

MY01 (FCRS = MY001) Novartis Corporation (Malaysia) Sdn. Bhd. (19710100054)

Functional Area

Закупки

Job Type

Full time

Employment Type

Regular

Shift Work

No

Job ID
REQ-10078249

Sourcing Associate

[Apply to Job](#)
Job ID
REQ-10078249

Sourcing Associate

[Apply to Job](#)

Source URL: <https://novartis.ru/careers/career-search/job/details/req-10078249-sourcing-associate>

List of links present in page

1. <https://novartis.ru/careers/career-search/job/details/req-10078249-sourcing-associate-de-de>
2. <https://novartis.ru/careers/career-search/job/details/req-10078249-sourcing-associate-es-es>
3. <https://novartis.ru/careers/career-search/job/details/req-10078249-sourcing-associate-fr-fr>
4. <https://novartis.ru/careers/career-search/job/details/req-10078249-sourcing-associate-it-it>
5. <https://novartis.ru/careers/career-search/job/details/req-10078249-sourcing-associate-ja-jp>
6. <https://novartis.ru/careers/career-search/job/details/req-10078249-sourcing-associate-tr-tr>
7. <https://novartis.ru/careers/career-search/job/details/req-10078249-sourcing-associate-zh-cn>
8. <https://novartis.ru/careers/career-search/job/details/req-10078249-sourcing-associate-nl-nl>
9. <https://novartis.ru/careers/career-search/job/details/req-10078249-sourcing-associate-ru-ru>
10. <https://novartis.ru/careers/career-search/job/details/req-10078249-sourcing-associate-sl-si>
11. <https://www.novartis.com/about/strategy/people-and-culture>
12. <https://talentnetwork.novartis.com/network>
13. <https://www.novartis.com/about/strategy/people-and-culture>
14. https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf
15. https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Selangor/Category-Manager-General_REQ-10078249
16. https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Selangor/Category-Manager-General_REQ-10078249