

## Senior Manager, Medical Information

Job ID  
REQ-10077168  
май 21, 2026  
Ирландия  
Available in: English

### Сводка

About the Role:

Integral member of the Medical Information team who leverages therapeutic and product knowledge of Novartis products to optimize internal and external customer communications. This position offers an opportunity to work on cross-functional teams to support Novartis products.

### About the Role

#### Key Responsibilities:

- Create and deliver timely responses to unsolicited medical information inquiries from HCPs in a multi-media environment and record interaction information according to Novartis and regulatory guidelines.
- Create and review Medical Response Documents (MRDs) for product portfolio.
- Collaborate with cross-functional teams including global MI colleagues and Medical Strategy Teams (MSTs) to define strategies and execute tactics.
- Develop and provide therapeutic area and product training to internal customers and partners (e.g., Medical Information, Compliance, Customer Interaction Center [CIC]).
- Support in development and implementation processes for internal departments as they relate to daily MI activities.
- Participate in projects to optimize Medical Information services.
- Monitor, collect, and analyze metrics for MI activities. Develop reports, identify actionable insights, and present findings within MI and to its partners.
- Assist in internal audit and external inspection preparedness ensuring compliance with all legal, regulatory, and Novartis guidelines.
- Identify and champion best practices in MI.

Leverages AI tools to streamline tasks, generate content, and support decision-making, demonstrating practical fluency in prompting, interpreting, and refining AI outputs to improve work quality and efficiency.

#### Essential Requirements:

- PhD, PharmD, MD, or equivalent
- Proficient in spoken and written English
- Three or more years of experience in medical writing, medical information/drug information, and/or relevant clinical experience
- Ability to acquire knowledge of various disease states and products
- Strong verbal and written communication skills
- Strong ability to negotiate, resolve conflicts, prioritize, organize, and lead through influence in a complex, matrix environment
- Proven literature analysis and evaluation skills
- Proficient in Microsoft Word, PowerPoint, and Excel
- Technologically savvy ; Ability to manage multiple projects within defined timelines

#### Commitment to Diversity & Inclusion:

*We are committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.*

#### Benefits and rewards:

Read our handbook to learn about all the ways we'll help you thrive personally and professionally:

<https://www.novartis.com/careers/benefits-rewards>

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

**Benefits and Rewards:** Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Primary location salary range

€42,420.00 - €78,780.00

Дивизион

US

Business Unit

Marketing

Место

Ирландия

Сайт

Dublin (NOCC)

Company / Legal Entity

IE02 (FCRS = IE002) Novartis Ireland Ltd

Alternative Location 1

Home Worker, Великобритания

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

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