NOVARTIS

Specialist, Supplier Quality

Job ID
REQ-10074200
мар 20, 2026
США

Сводка

The Specialist, Supplier Quality Assurance, contributes to our SQA operations as we continue to develop and maintain supplier quality standards to ensure products are manufactured to relevant patient safety and product quality standards in line with business requirements.

About the Role

Location:

- This position will be located in Durham, NC and is a Hybrid role; 3 days a week on-site and 2 days a week working remotely.
- Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.

Key Responsibilities:

- Supports the Supplier Quality function responsible for delivering all aspects of the Supplier Quality Assurance.
- Plans, manages and supports supplier audits.
- Supports Supplier Quality core processes; supplier and material qualification for new and existing suppliers, quality agreements, quality risk assessments, supplier maintenance/periodic assessments, supplier monitoring, SPEC creation and revision, supplier complaints, and supplier change notifications.
- Approves and maintains supplier and material data in the appropriate electronic systems (quality and inventory management).
- Addresses supplier quality related issues and facilitates the escalation of unresolved supplier quality issues within assigned projects and suppliers.
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- Supports the communication, to all levels within the organization, on quality related topics.
- Identifies nonconforming events, facilitates, supports, reviews and approves supplier complaints, performs root cause analyses, and identifies solutions with cross-functional teams.
- Supports resolution and closure of Supplier Quality related corrective and preventive actions.
- May assist with the collaboration with the Global Strategic Sourcing team on new supplier introduction and supply chain initiatives.
- Monitors and regularly reports supplier product quality and performance to appropriate QA Leadership and Business Partners.
- Other related duties as assigned.

Essential Requirements:

- Bachelor’s Degree in scientific discipline with 5 years' experience in Biotech/Pharmaceutical industry or 4 years’ experience in Biotech/Pharmaceutical industry, with at least 2 years within Novartis Gene Therapies.
- Understanding of common biologics and sterile chemical materials manufacturing processes is a plus.
- Hands on knowledge of quality management and business systems for managing suppliers and materials.
- Basic knowledge of GMP (US, EU and APAC) as well as ISO standards with regards to material and service providers.
- Ability to demonstrate high attention to detail, multi-tasking, and organization ability.
- Ability to work in a diverse and dynamic environment.
- Good communication and interpersonal skills.
- Proficiency in and knowledge of MS Office tools, quality management systems (e.g. Supplier Record and Audits), and Document Management systems

Novartis Compensation and Benefit Summary:

The salary for this position is expected to range between $89,600 and $166,400 per year.

The final salary offered is determined based on factors like, but not limited to, relevant skills and experience, and upon joining Novartis will be reviewed periodically. Novartis may change the published salary range based on company and market factors.

Your compensation will include a performance-based cash incentive and, depending on the level of the role, eligibility to be considered for annual equity awards.

US-based eligible employees will receive a comprehensive benefits package that includes health, life and disability benefits, a 401(k) with company contribution and match, and a variety of other benefits. In addition, employees are eligible for a generous time off package including vacation, personal days, holidays and other leaves.

#LI-Onsite

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients’ lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Benefits and Rewards: Learn about all the ways we’ll help you thrive personally and professionally.
Read our handbook (PDF 30 MB)

EEO Statement:

The Novartis Group of Companies are Equal Opportunity Employers. We do not discriminate in recruitment, hiring, training, promotion or other employment practices for reasons of race, color, religion, sex, national origin, age, sexual orientation, gender identity or expression, marital or veteran status, disability, or any other legally protected status.

Accessibility & Reasonable Accommodations

The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or to perform the essential functions of a position, please send an e-mail to us.reasonableaccommodations@novartis.com or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Дивизион
Operations
Business Unit
Quality
Место
США
Состояние
North Carolina
Сайт
Durham
Company / Legal Entity
U473 (FCRS = US473) Novartis Gene Therapies
Functional Area
Quality
Job Type
Full time
Employment Type
Regular
Shift Work
No

Job ID
REQ-10074200

Specialist, Supplier Quality

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