

# Investor Relations Executive Director

Job ID  
REQ-10074114  
мар 20, 2026  
Швейцария

## Сводка

We're a team of dedicated and smart people united by a drive to achieve together.

As part of the global Investor Relations Team, you will actively manage our dialogue with the Swiss financial community in order to support a fair valuation of Novartis.

## About the Role

### Key Responsibilities:

- Strengthen relationships with current shareholders through creation and execution of key account plans and expand shareholder base through identification of new potential targets.
- Leverage financial/industry expertise to address inquiries from investors and analysts in a timely manner, providing accurate and balanced information on a range of topics from financial to product-specific. Deliver aligned messages that support the Novartis equity story.
- Ensure Swiss sell-side analysts have all relevant, publicly available information that would allow them to maintain an accurate financial model on Novartis.
- Be able to present the Novartis equity story in IR-only roadshows in an accurate, confident and clear manner, respecting all disclosure rules and regulations.
- Plan and support execution of senior management roadshows, bank conference participation, one-on-one meetings and other investor events, including capital markets days (e.g. Meet Novartis Management, R&D Day).
- Train senior management as needed on disclosure principles and external messaging, providing guidance that can influence management credibility externally.
- Serve as a subject matter expert on one key therapeutic area for our business. Work with internal stakeholders to anticipate investor questions, collect relevant information and shape our external messaging.
- Capture investor/analyst feedback and share with the IR team and senior management.

### What you'll bring to the role:

#### Essential Criteria:

- Extensive experience in the pharmaceutical industry, ideally in Investor Relations or other relevant functions (R&D, Commercial, Finance), or in sell-side research, investment banking or asset management with a healthcare focus
- Financial modelling experience/understanding
- Strategic thinker, with strong problem-solving and influencing skills
- Ability to handle a range of complex issues/multiple projects simultaneously
- Ability to effectively build and maintain relationships across all organizational levels
- Fluent in both English & German - Excellent oral/written communication skills

#### Desirable Criteria:

- Ideally MD or PhD in a biomedical field and/or CFA or degree in finance
- Science background

#### Commitment to Diversity and Inclusion

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

#### Accessibility and Accommodation:

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to receive more detailed information about the essential functions of a position, please send an e-mail to [diversity.inclusion\\_ch@novartis.com](mailto:diversity.inclusion_ch@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?  
<https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally <https://www.novartis.com/careers/benefits-rewards>

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?  
<https://www.novartis.com/about/strategy/people-and-culture>

**Benefits and Rewards:** Learn about all the ways we'll help you thrive personally and professionally.  
[Read our handbook \(PDF 30 MB\)](#)

Business Unit  
Finance  
Место  
Швейцария  
Сайт  
Basel (City)  
Company / Legal Entity  
C010 (FCRS = CH010) Novartis International AG  
Functional Area  
BD&L & Strategic Planning  
Job Type  
Full time  
Employment Type  
Regular  
Shift Work  
No

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Job ID  
REQ-10074114

### **Investor Relations Executive Director**

[Apply to Job](#)  
Job ID  
REQ-10074114

### **Investor Relations Executive Director**

[Apply to Job](#)

---

**Source URL:** <https://novartis.ru/careers/career-search/job/details/req-10074114-investor-relations-executive-director>

#### **List of links present in page**

1. <https://www.novartis.com/about/strategy/people-and-culture>
2. <https://talentnetwork.novartis.com/network>
3. <https://www.novartis.com/careers/benefits-rewards>
4. <https://www.novartis.com/about/strategy/people-and-culture>
5. [https://www.novartis.com/sites/novartis\\_com/files/novartis-life-handbook.pdf](https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf)
6. [https://novartis.wd3.myworkdayjobs.com/en-US/Novartis\\_Careers/job/Basel-City/Investor-Relations-Executive-Director\\_REQ-10074114](https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Basel-City/Investor-Relations-Executive-Director_REQ-10074114)
7. [https://novartis.wd3.myworkdayjobs.com/en-US/Novartis\\_Careers/job/Basel-City/Investor-Relations-Executive-Director\\_REQ-10074114](https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Basel-City/Investor-Relations-Executive-Director_REQ-10074114)